



11. Do you have any disability?

None  Physical  Visual  Hearing  Speech

Other: Specify.....

3. **Choice of Study Programmes**

Please, put a **tick** against the selected campus/ study centre.

- (i) Basic Technician Certificate in Adult and Continuing Education (NTA Level 4) – Offered through **regular mode** (1 year) (**WAMO Campus – Morogoro**)
- (ii) Basic Technician Certificate in Distance Education (NTA Level 4), Offered through Open and **Distance Learning Mode** (1 year). Please, indicate the appropriate centre for face to face sessions (**Put a tick**).

S/N	Centre	Tick Appropriate
1.	Masasi	
2.	Lindi	
3.	Nachingwea	
4.	Kibiti	
5.	Mkuranga	
6.	Korogwe	
7.	Kilindi	
8.	Nanyamba	

- (iii) Ordinary Diploma in Adult and Continuing Education (NTA Level 5 & 6), Offered through **regular mode** (2 years), offered in:

- Dar es Salaam Campus
- WAMO Campus – Morogoro

- (iv) Ordinary Diploma in Adult Education and Community Development (NTA Level 5 & 6), Offered through **regular mode** in Luchebele Campus – Mwanza (2 years)

- (v) Ordinary Diploma in Adult and Continuing Education (NTA Level 5 & 6), Offered through **Open and Distance Learning Mode** (2/3 years). Please, indicate the appropriate centre for face to face sessions (**Put a tick**).

S/NO	Centre	Tick Appropriate
1	Dar es Salaam	
2	WAMO – Morogoro	
3	Arusha	

4	Bariadi	
5	Buchosa	
6	Buhongwa	
7	Dodoma	
8	Chamwino	
9	Geita	
10	Iringa Urban	
11	Iringa Rural	
12	Mufindi	
13	Kasulu	
14	Kibondo	
15	Kigoma Urban	
16	Kilosa	
17	Manyara	
18	Mbarali	
19	Mbeya Urban	
20	Meatu	
21	Moshi	
22	Songea Urban	
23	Namtumbo	
24	Tunduru	
25	Shinyanga Urban	
26	Singida	
27	Tabora	

- (vi) Ordinary Diploma in Distance Education (NTA Level 5 & 6), Offered through **Open and Distance Learning Mode** (2/3 years). Please, indicate the appropriate Centre for face to face sessions (**Put a tick**).

S/N	Centre	Tick Appropriate
1	Masasi	
2	Lindi	
3	Nachingwea	
4	Kibiti	
5	Mkuranga	
6	Korogwe	

7	Kilindi	
8.	Nanyamba	

**4. Education Background**

Fill the following table and attach the copies of academic certificates as evidence:

S/N	EDUCATION LEVEL	NUMBER OF SUBJECTS PASSED (EXCLUDING RELIGIOUS SUBJECTS)	DIVISION /GRADE/ G.P.A.	EXAM CENTRE/ SCHOOL/ COLLEGE	YEAR	COUNTRY
1.	CSEE (Form 4) or Equivalent					
2.	ACSEE (Form 6) or Equivalent					
3.	Teacher Grade A Certificate					
4.	Any other Certificate ..... ..... .....					
5.	Name & Address of Primary School where you completed STD VII					

**5. Employment Background**

Give details of your working experience beginning with recent Job:

- a. Current employer .....
- b. Present Post.....
- c. Working centre .....
- d. Address .....

**6. Application fee certification**

I confirm that application fee was paid through GEPG with acknowledgement number..... Date..... (Copy attached).

**7. Declaration**

I declare that all the information given in this form is correct.

Signature of Applicant ..... Date .....

8. **Important Documents to be attached with the Application Form**

It is important that the applicant ensures that all items listed below are attached.

- i. Two recent stamp size photographs with applicants' name written at the back;
- ii. Relevant copies of academic certificates;
- iii. A copy of Birth Certificate or Affidavit; and
- iv. Application fee payment acknowledgement.

**Note that incomplete application forms will not be processed.**

**INSTITUTE OF ADULT EDUCATION**  
**GENERAL INFORMATION TO APPLICANTS FOR ADMISSION**  
**INTO THE STUDY PROGRAMMES- 2018/2019**

**A. ENTRY QUALIFICATION**

**i. Basic Technician Certificate Programmes**

<b>S/N</b>	<b>Course</b>	<b>Duration</b>	<b>Requisite Entry Qualification</b>
1	Basic Technician Certificate in Adult and Continuing Education (Conventional mode) <b>(Morogoro Campus)</b>	1 year	<ul style="list-style-type: none"> <li>• Grade III A Teaching Certificate or any other related field from recognized Institutions plus at least two passes in Certificate of Secondary education examinations in non-religious subjects; <b>OR</b></li> <li>• Certificate of Secondary Education Examinations (CSEE) with four passes in non-religious subjects.</li> </ul>
2	Basic Technician Certificate in Distance Education (by distance mode) <b>Offered at the the following face to face learning centres:</b> Korogwe, Mkuranga, Kibiti, Lindi, Masasi, Nachingwea, Nanyamba and Kilindi.	1 year	

**ii. Ordinary Diploma Programmes**

<b>S/N</b>	<b>Course</b>	<b>Duration</b>	<b>Requisite Entry Qualification</b>
1.	Ordinary Diploma in Adult and Continuing Education (Conventional mode) <b>(Dar es Salaam and Morogoro Campus)</b>	2 years	<ul style="list-style-type: none"> <li>• Basic Technician Certificate in Adult Education and other related fields; <b>OR</b></li> <li>• Grade "III A" Teaching Certificate or any other related field from recognized Institutions, plus a Certificate</li> </ul>

2.	Ordinary Diploma in Adult Education and Community Development (Conventional mode) <b>(Mwanza Campus)</b>	2 years	<ul style="list-style-type: none"> <li>• of Secondary Education Examinations (CSEE) with at least four passes in non-religious subjects; <b>OR</b></li> <li>• Advanced Certificate in Secondary Education Examinations (Form Six) with at least any two principal passes.</li> </ul>
3.	Ordinary Diploma in Adult and Continuing Education (by distance mode) <b>Offered at the the following face to face learning centres:</b> Dar es Salaam, Arusha, Bariadi, Buchosa, Buhongwa, Dodoma, Geita, Iringa Urban, Mufindi, Iringa Rural, Kibondo, Kigoma Urban, Kilosa, Manyara, Mbarali, Mbeya Urban, Meatu, Moshi, Rukwa, Songea Urban, Namtumbo, Shinyanga Rural, Tabora, WAMO – Morogoro, Kasulu, Singida and Tunduru.	2/3 years	
4.	Ordinary Diploma in Distance Education (by distance mode) <b>Offered at the the following face to face learning centres:</b> Korogwe, Mkuranga, Kibiti, Lindi, Masasi, Nachingwea, Nanyamba and Kilindi.	2/3 years	

## B. FEES

- Each applicant will pay a total of Tsh. 10,000/= non-refundable application fee through Government Electronic Payment Gateway (GEPG), using reference number (control number) from nearby IAE office. This payment can be done through NMB PLC Bank or mobile phones.

- Registration into any study programme will be strictly upon payment of the whole annual fee or at least half of the annual fee as indicated in the attached fee structure.

### **C. DEADLINE FOR APPLICATION**

Admission is open from **8<sup>th</sup> June, 2018** to **8<sup>th</sup> September, 2018** after which late applications will not be processed.